(i) There is no physical occupation by any person, for any purpose;
(ii) The premise is not open or available to the public or visitors;
(iii) There is no stock left in the premises;*
(iv) There are no moveable items left on the premises such as furniture, equipment tools or moveable equipment or machinery, (fixtures and fittings are not considered to be moveable).*

*Except where these items have been abandoned by a former tenant and the premises is not in use.

A property that is prohibited by law from being occupied, for example an unsafe property, is considered to be a Vacant Premises.

CMA Accepts or Rejects [T009.0]
The CMA will accept or reject the Vacancy updates within 1 Business Day of receipt of the update.

In the event of a rejection, the Licensed Provider will be notified using the Data Transaction T009.0 (Error/Notification).

CMA Notifies Scottish Water [T012.2]
Within 1 Business Day of acceptance of a T012.1 pertaining to the Vacancy at a Supply Point, the CMA will notify Scottish Water of that vacancy status, using Data Transaction T012.2 (Notify Chargeable SPID Data).

Maintain Exempt Customer¹ SPID Data

When an Exempt Customer either ceases to occupy the premises, or ceases to qualify as an Exempt Customer, the Licensed Provider shall ensure that it notifies the revised circumstances to the CMA. Data Transaction T029.2 (Set SPID Special Arrangements) shall be sent by the Licensed Provider Registered at the Supply Point within 2 Business Days of it becoming aware of the change. An update regarding the Exempt Customer will apply to the Water Services and Sewerage Services Supply Points.

When an Exempt Customer either ceases to occupy the premises, or ceases to qualify as an Exempt Customer, Scottish Water shall ensure that it notifies the revised circumstances to the CMA. Data Transaction T029.3 (Update Premises Special Arrangements) shall be sent by Scottish Water within 2 Business Days of it becoming aware of the change. An update

¹ The Water and Sewerage Services Charges (Exemption) (Scotland) Regulations 2002 as amended
regarding the Exempt Customer will apply to the Water Services and Sewerage Services Supply Points.

Departures granted under Section 29E of the 2002 Act

Notify 29E arrangements

Scottish Water shall notify the CMA of any consent granted by the Commission to Scottish Water to depart from the Wholesale Charges Scheme under Section 29E of the 2002 Act in respect of a Supply Point using the Data Transaction T029.1 (Set SPID Special Arrangements) within 10 Business Days of being informed of the Commission’s approval of such arrangements.

CMA processes T029.1

Within 1 Business Day of receipt of the T029.1, the CMA shall either;

i. reject that transaction and will notify Scottish Water of that rejection and the reason using the Data Transaction T009.1 (Error Notification); or

ii. accept that transaction and notify the Licensed Provider of the details using Data Transaction T029.0 (Notify SPID Special Arrangements).

Update 29E arrangements

Any updates to the 29E details shall be notified by Scottish Water using Data Transaction T029.1 (Set SPID Special Arrangements) within 10 Business Days of such modification being made to those arrangements.

Notify termination of 29E arrangements

Upon the termination of the 29E arrangements, Scottish Water shall notify the CMA using Data Transaction T029.1 (Set SPID Special Arrangements). Within 1 Business Day of receipt, the CMA shall either;

i. reject that transaction and will notify Scottish Water of that rejection and the reason using the Data Transaction T009.1 (Error Notification); or

ii. accept that transaction and notify the Licensed Provider of the details using Data Transaction T029.0 (Notify SPID Special Arrangements).

Schedule 3 Agreements

The CMA will be notified of all Supply Points affected by a Schedule 3 Agreement by Scottish Water or Scottish Water Business Stream, as appropriate as part of the dataset provided under the Transitional Duties (Schedule 5 of the Market Code).
In the case of a Pseudo Water Services Supply Point where the D2003 Schedule 3 Data Item is

**Licensed Provider updates miscellaneous SPID Data [T012.0]**

The Licensed Provider is able to update certain SPID Data Items on an ad hoc basis, using Data Transaction T012.0 (Update Misc SPID Data). The relevant data is listed in Section 4.3 of the Data Transaction Catalogue.

**Scottish Water updates certain meter details [T013.0]**

Scottish Water is able to update certain meter data on an ad hoc basis, using Data Transaction T013.0 (Update Meter Data).

Within 2 Business Days of becoming aware of a change in data logger status Scottish Water shall also notify the presence or removal of data loggers at a meter using Data Transactions T013.0 (Update Meter Data). A data logger is either a Scottish Water data logger or non-Scottish Water data logger. Both data logger types can be present at a meter at the same time.

Within 2 Business Days of becoming aware of a change in meter location OSGB X, Y coordinates, Scottish Water shall also notify the change to the meter location using Data Transactions T013.0 (Update Meter Data).

In the case of a Trade Effluent Services, the sequence and timing of updates to the CMA are set out in CSD 0206 (Trade Effluent Processes).

**Scottish Water Updates Sewerage Service Elements [T012.3]**

Within 2 Business Days of becoming aware of a change in the existence of sewerage services elements on a SPID, Scottish Water shall notify the CMA of the change using Data Transaction T012.3 (Update Sewerage Service Elements).

**CMA updates Central Systems**

Within 1 Business Day of receiving the T013.0 (Update Meter Data) the CMA will check that the data is consistent before processing the update in the Central Systems. In the event that the data is not consistent, the CMA will issue a T009.1 (Error Notification) to Scottish Water.