

# **THE WATER INDUSTRY COMMISSION FOR SCOTLAND**

## **INFORMATION AVAILABLE THROUGH OUR PUBLICATION SCHEME**



## CLASS 1: ABOUT THE AUTHORITY

### Class description:

Information about the authority, who we are, where to find us, how to contact us, how we are managed and our external relations

The information we publish under this class	How to access it
<b>Legislation</b>	
Ministerial Guidance	<a href="http://www.watercommission.co.uk/view_Ministerial_Guidance.aspx">http://www.watercommission.co.uk/view_Ministerial_Guidance.aspx</a>
Water Services etc (Scotland) Act 2005	<a href="http://www.legislation.gov.uk/asp/2005/3/contents">www.legislation.gov.uk/asp/2005/3/contents</a>
Water Service etc (Scotland) Act 2002	<a href="http://www.legislation.gov.uk/asp/2002/3/contents">www.legislation.gov.uk/asp/2002/3/contents</a>
<b>About us</b>	
Registered office and contact details	<a href="http://www.watercommission.co.uk/view_Registered_Office.aspx">www.watercommission.co.uk/view_Registered_Office.aspx</a> <a href="http://www.watercommission.co.uk/view_Our%20offices.aspx">www.watercommission.co.uk/view_Our%20offices.aspx</a>
Biographies of Commission Members	<a href="http://www.watercommission.co.uk/view_who_is_who.aspx">www.watercommission.co.uk/view_who_is_who.aspx</a>
Role and Remit	<a href="http://www.watercommission.co.uk/UserFiles/Documents/Number%202.pdf">www.watercommission.co.uk/UserFiles/Documents/Number%202.pdf</a>
Corporate Plan	<a href="http://www.watercommission.co.uk/UserFiles/Documents/WICS%20CorporatePlan%202015-21%20(webFINAL).pdf">http://www.watercommission.co.uk/UserFiles/Documents/WICS%20CorporatePlan%202015-21%20(webFINAL).pdf</a>
Governance	<a href="http://www.watercommission.co.uk/view_Governance_2.aspx">www.watercommission.co.uk/view_Governance_2.aspx</a> <a href="http://www.watercommission.co.uk/UserFiles/Documents/Mision%20StrategyGovernance.pdf">http://www.watercommission.co.uk/UserFiles/Documents/Mision%20StrategyGovernance.pdf</a>
Code of conduct	<a href="http://www.watercommission.co.uk/UserFiles/Documents/CodeofConduct.pdf">www.watercommission.co.uk/UserFiles/Documents/CodeofConduct.pdf</a>
Register of interests	<a href="http://www.watercommission.co.uk/UserFiles/Documents/Summary%20of%20register%20of%20interests%202014_15%20updated%20APR15.pdf">http://www.watercommission.co.uk/UserFiles/Documents/Summary%20of%20register%20of%20interests%202014_15%20updated%20APR15.pdf</a>
Requesting information	<a href="http://www.watercommission.co.uk/view_Freedom_of_information.aspx">www.watercommission.co.uk/view_Freedom_of_information.aspx</a>
Publication scheme	<a href="http://www.watercommission.co.uk/view_Freedom_of_information.aspx">http://www.watercommission.co.uk/view_Freedom_of_information.aspx</a>
External relations	<a href="http://www.watercommission.co.uk/view_Who_we_work_with.aspx">www.watercommission.co.uk/view_Who_we_work_with.aspx</a> <a href="http://www.watercommission.co.uk/UserFiles/Documents/InfoNote3_1.pdf">http://www.watercommission.co.uk/UserFiles/Documents/InfoNote3_1.pdf</a>
Contact details	<a href="http://www.watercommission.co.uk/view_Contact_Us.aspx">www.watercommission.co.uk/view_Contact_Us.aspx</a>
Customer care/complaints	<a href="http://www.watercommission.co.uk/view_Complaints.aspx">http://www.watercommission.co.uk/view_Complaints.aspx</a>
<b>Keeping others informed</b>	
Press releases	<a href="http://www.watercommission.co.uk/view_Press_Releases_2014.aspx">http://www.watercommission.co.uk/view_Press_Releases_2014.aspx</a>

Speeches	<a href="http://www.watercommission.co.uk/view_Speeches.aspx">www.watercommission.co.uk/view_Speeches.aspx</a>
Chief Executive blog	<a href="http://www.watercommission.co.uk/blogs/">www.watercommission.co.uk/blogs/</a>
Publications	<a href="http://www.watercommission.co.uk/view_Publications_Main.aspx">www.watercommission.co.uk/view_Publications_Main.aspx</a>
Consultation responses	<a href="http://www.watercommission.co.uk/view_WICS%20consultation%20responses.aspx">www.watercommission.co.uk/view_WICS%20consultation%20responses.aspx</a>
Register for regular electronic updates from the Water Industry Commission for Scotland	<a href="http://www.watercommission.co.uk/view_Email_Update.aspx">www.watercommission.co.uk/view_Email_Update.aspx</a>
Vacancies	<a href="http://www.watercommission.co.uk/view_Careers.aspx">www.watercommission.co.uk/view_Careers.aspx</a>
Micro-site set up to keep non-household customers informed about changes in competitive retail market and current licensed providers	<a href="http://www.scotlandontap.gov.uk">www.scotlandontap.gov.uk</a>

## CLASS 2: HOW WE DELIVER OUR FUNCTIONS AND SERVICES

### Class description:

Information about our work, our strategy and policies for delivering functions and services and information for our service users.

The information we publish under this class	How to access it
Work of Water Industry Commission for Scotland	<a href="http://www.watercommission.co.uk/view_Our_Work.aspx">www.watercommission.co.uk/view_Our_Work.aspx</a>
Information notes, a series of brief notes that describe our work, duties and issues that may interest customers	<a href="http://www.watercommission.co.uk/view_Information_notes.aspx">www.watercommission.co.uk/view_Information_notes.aspx</a>
Price Review Process 2015-21. Relevant documents will be published in the period leading up until 2021.	<a href="http://www.watercommission.co.uk/view_Future_Prices.aspx">www.watercommission.co.uk/view_Future_Prices.aspx</a> <a href="http://www.watercommission.co.uk/view_Price_Setting_2015-21.aspx">www.watercommission.co.uk/view_Price_Setting_2015-21.aspx</a>

Scottish Water's performance – annual report on progress in the Scottish Water industry	<a href="http://www.watercommission.co.uk/view_Scottish_Waters_Performance.aspx">www.watercommission.co.uk/view_Scottish_Waters_Performance.aspx</a>
Strategic Review of Charges 2015-21 – Final Determination	<a href="http://www.watercommission.co.uk/view_Final_Determination%202015-21.aspx">http://www.watercommission.co.uk/view_Final_Determination%202015-21.aspx</a>
Household customer information	<a href="http://www.watercommission.co.uk/view_HouseholdCustomers.aspx">www.watercommission.co.uk/view_HouseholdCustomers.aspx</a>
Business customer – information	<a href="http://www.watercommission.co.uk/view_BusinessCustomers.aspx">www.watercommission.co.uk/view_BusinessCustomers.aspx</a>
Information for non-household customers about opportunities available under the competitive retail market	<a href="http://www.watercommission.co.uk/view_Customer_Information.aspx">www.watercommission.co.uk/view_Customer_Information.aspx</a>
How the market works - New suppliers	<a href="http://www.watercommission.co.uk/view_Whos_who_in_the_market.aspx">www.watercommission.co.uk/view_Whos_who_in_the_market.aspx</a>
Types of licences available and how to apply	<a href="http://www.watercommission.co.uk/view_Types_of_licence.aspx">www.watercommission.co.uk/view_Types_of_licence.aspx</a>
Current suppliers –who is licensed to supply in the market and which entities are going through the application process.	<a href="http://www.watercommission.co.uk/view_Current_suppliers.aspx">www.watercommission.co.uk/view_Current_suppliers.aspx</a>  Further information can also be found on the following website: <a href="http://www.scotlandontap.gov.uk">www.scotlandontap.gov.uk</a>

### **CLASS 3: HOW THE AUTHORITY TAKES DECISIONS AND WHAT IT HAS DECIDED**

#### **Class description:**

Information about the decisions we take, how we make decisions and how we involve others

<b>The information we publish under this class</b>	<b>How to access it</b>
Minutes of Commission	<a href="http://www.watercommission.co.uk/view_Minutes.aspx">www.watercommission.co.uk/view_Minutes.aspx</a>

meetings	
Commission Papers – relate to the core regulatory and statutory functions of the Commission	Decisions regarding publication of Commission Papers will be made on a case-by-case basis, depending on the Commission Paper(s) in question. Contact us for details.

#### **CLASS 4: WHAT THE AUTHORITY SPENDS AND HOW IT SPENDS IT**

**Class description:**

Information about our strategy for, and management of, financial resources (in sufficient detail to explain how we plan to spend public money and what has actually been spent.

<b>The information we publish under this class</b>	<b>How to access it</b>
Financial information	<a href="http://www.watercommission.co.uk/view_Financial_Information.aspx">www.watercommission.co.uk/view_Financial_Information.aspx</a>
Financial reviews are contained within our Annual Reports	<a href="http://www.watercommission.co.uk/view_Annual_reports.aspx">www.watercommission.co.uk/view_Annual_reports.aspx</a>
Expenditure disclosure	<a href="http://www.watercommission.co.uk/view_Corporate.aspx">http://www.watercommission.co.uk/view_Corporate.aspx</a>

#### **CLASS 5: HOW THE AUTHORITY MANAGES ITS HUMAN, PHYSICAL AND INFORMATION RESOURCES**

**Class description:**

Information about how we manage the human, physical and information resources of the authority

<b>The information we publish under this class</b>	<b>How to access it</b>
Publication Scheme	<a href="http://www.watercommission.co.uk/view_Freedom_of_information.aspx">http://www.watercommission.co.uk/view_Freedom_of_information.aspx</a>
Office policies	Contact us for details

#### **CLASS 6: HOW THE AUTHORITY PROCURES GOODS AND SERVICES FROM EXTERNAL PROVIDERS**

**Class description:**

Information about how we procure goods and services, and our contracts with external providers

<b>The information we publish under this class</b>	<b>How to access it</b>
	Please contact us for details

**CLASS 7: HOW OUR AUTHORITY IS PERFORMING****Class description:**

Information about how the authority performs as an organisation, and how well it delivers its functions and services

**The information we publish under this class**

Annual Report

**How to access it**

[www.watercommission.co.uk/view\\_Annual\\_reports.aspx](http://www.watercommission.co.uk/view_Annual_reports.aspx)

**CLASS 8: OUR COMMERCIAL PUBLICATIONS****Class description:**

Information packaged and made available for sale on a commercial basis and sold at market value through a retail outlet e.g. bookshop, museum or research journal.

**The information we publish under this class**

We do not publish any commercial publications

**How to access it**